



## **Checklist for Things Needed Upon Admission**

### **Before the Day of Admission Please Bring**

- \_\_\_\_\_ Application
- \_\_\_\_\_ Medical record from all Doctors
- \_\_\_\_\_ Resident Assessment Tool done at Evergreen Place
- \_\_\_\_\_ Criminal Background Request notarized
- \_\_\_\_\_ Room choice
- \_\_\_\_\_ Copy of Living Will
- \_\_\_\_\_ Copy of Durable Power of Attorney
- \_\_\_\_\_ Proof of funeral arrangements
- \_\_\_\_\_ Medical record of complete physical by PCP within 30 days of admission
- \_\_\_\_\_ Copy of all medical insurance cards
- \_\_\_\_\_ Copy of a photo id and Social Security Card
- \_\_\_\_\_ Copy of any Do Not Resuscitate status forms
- \_\_\_\_\_ Meet with Administrator to review Admission Documents
- \_\_\_\_\_ Payment of \$1500 admission fee
- \_\_\_\_\_ Schedule day for telephone install if desired (My Fairpoint must come into the building to our telephone closet to turn on the telephones line.)  
Their telephone number is 1-866-984-2001

### **On the Day of Admission Please Bring**

- \_\_\_\_\_ All medications in the original containers
- \_\_\_\_\_ Proof of income
- \_\_\_\_\_ Payment for first month's rent
- \_\_\_\_\_ Your DPOA or Guardian or family member
- \_\_\_\_\_ Any personal belongings you would like to have in your room
- \_\_\_\_\_ Please label all clothes with Resident's initials